

Sprint 7 Planning Meeting Minutes:

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 10:10 pm

End time: 10:30 pm

After discussion, the velocity of the team was estimated to be 20 points.

The product owner chose the following user stories to be done during the next sprint. They are ordered based on their priority.

- User Story 25: As a team member, I want to review and polish the full Risk Assessment for spelling, formatting, and flow.
- User Story 26: As a team member, I want to make sure our cybersecurity requirements are met.
- User Story 27: As a team member, I want to compile all final project files into one submission folder.
- User Story 28: As a team member, I want to prepare and rehearse my portion of the final presentation to deliver it confidently.

The team members indicated their willingness to work on the following user stories.

- Barbara Andino:
 - User Story 25: Final Report Editing
 - User Story 28: Presentation Rehearsal
- Amelia DiGennaro:
 - User Story 25: Final Report Editing
 - User Story 28: Presentation Rehearsal
- Damian Figueroa-Gonzalez:
 - User Story 27: Compile and Submit Deliverables
 - User Story 28: Presentation Rehearsal
- Moath Hussein:
 - User Story 26: Confirm Requirements
 - User Story 28: Presentation Rehearsal